

# **Team/Crew Information Packet**

**2013 Continental Tire Sports Car Festival** 



Ann Bixler VP Event Operations (831) 242-8203-phone (831) 277-7022-mobile Ann@MazdaRaceway.com

**Event Operations office** 831.242.8202-Main Line 831.333-4500-Fax Line

#### Alanna Mack

Asst. Mgr. Event Operations (831) 242-8218-phone (831) 277-5675-mobile Alanna@MazdaRaceway.com Roberta Cristi Event Coordinator (831) 242-8222-phone (831) 277-9812-mobile Roberta@MazdaRaceway.com

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CIRCUIT	Mazda Raceway Laguna Seca
FOUNDED	1957
<b>OPERATOR</b>	SCRAMP Sports Car Racing Association of the Monterey Peninsula
MAILING ADDRESS	PO Box 2078, Monterey, CA 93942
PHYSICAL ADDRESS	1021 Monterey Salinas Highway, Salinas, CA 93908
MAIN OFFICE PHONE	(831) 242-8201
MAIN OFFICE FAX	(831) 373-0533
WEBSITE	www.MazdaRaceway.com
<b>DISTANCE FROM</b>	Monterey-7 miles, San Jose-70 miles, San Francisco-117 miles, Los Angeles-312 miles

#### **Management Directory**

CEO/General Manager	Gill Campbell	(831) 277-7020	Gill@MazdaRaceway.com
VP Facility Operations	Bo Beresiwsky	(831) 277-7023	Bo@MazdaRaceway.com
VP Event Operations	Ann Bixler	(831) 277-7022	Ann@MazdaRaceway.com
VP Sales & Marketing	Melvyn Record	(831) 277-7145	Melvyn@MazdaRaceway.com
VP Communications	Barry Toepke	(831) 277-7021	Barry@MazdaRaceway.com
Ticket Manager	Wendy Carvalho	(831) 242-8208	Wendy@MazdaRaceway.com

#### **Event Operations Department Directory**

Asst. Manager Event Ops	Alanna Mack	(831) 277-5675	Alanna@MazdaRaceway.com
Event Coordinator	Roberta Cristi	(831) 277-7023	Roberta@MazdaRaceway.com
Event Ops Main Line	(831) 242-8202	Event Ops Fax	(831) 657-9477



## **Team & Worker Early Gate**

**York Road Entrance** 

Open from 6:00AM to 7:00AM

Saturday, September 7th - Sunday, September 8th

#### All personnel must have a valid parking pass to enter this gate



## Team/Worker Gate



## **Event Staging Information**

All teams are required to enter using the South Boundary Road gate

No rigs will be allowed through the main entrance off highway 68

## **Staging Information**

#### Location: along South Boundary Road Times: Thursday, September 5th from 7am to 7pm

There will be no transporter access to any part of the facility before 7:00am on September 5th. All rigs that arrive before this time will be directed to their hotel or the nearest truck stop:

Pilot Travel Center 951 Work Street Salinas, CA 93901



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## **SPECTATOR GATES:**

The following gates open at 7am on Saturday, September 7th and Sunday, September 8th

- Highway 68 Gate
- South Boundary Gate

## **EXIT GATES:**

Use South Boundary to exit the facility on Saturday and Sunday

No Exit traffic onto Highway 68 on Saturday and Sunday





## **Paddock Information**

## **PADDOCK LOAD-IN**

A sanctioning body representative must be on-site prior to the paddock opening for each series

#### **Thursday, September 5th**

Rolex Series Rigs Only (NO UNLOADING) **CTSCC Rigs (NO UNLOADING) USF2000** 

2:00pm - 3:30pm 3:30pm - 5:00pm 5:00pm - 7:00pm

## **PADDOCK RULES**

- Dogs are not allowed in the Paddock •
- All Teams must be out of the Paddock by noon on Monday, September 9th •
- If you leave the paddock on a motorcycle or scooter you must wear a helmet. •
- Selling, displaying, or distribution of items (i.e. T-shirts, sunglasses, hats, vehicles, samples, • literature etc.) in the Team Paddock area is NOT allowed. Please contact Nigel Fuentes at Nigel@MazdaRaceway.com or (831) 242-8227 to learn about vendor opportunities.
- **PRIVATE PASSENGER GOLF CARTS** All privately owned golf carts transporting passen-• gers around the facility must be registered and a permit must be affixed to the golf cart through SCRAMP. Pit carts being used exclusively for team support in the paddock do not need to be registered. Please see attached private golf cart registration form and insurance requirements on page 17-18. If you have any questions, please contact Alanna Mack, Assistant Manager Event Operations at (831) 242-8218 or Alanna@MazdaRaceway.com

## **Team/Crew Services**

#### **MOTORCOACH SPACES & PADDOCK CAMPING:**

A LIMITED number of Motorcoach Spaces for PARTICIPANTS ONLY will be available. See page 14-15, Team Hospitality Motorcoach Reservation Form, to submit a request. A LIMITED number of Paddock Camping Spaces for PARTICIPANTS ONLY will also be available if space permits. Please see page 16, Paddock Camping Order Form, to submit a request. NOTE - Anyone who plans on sleeping overnight in their Paddock space must apply for Paddock Camping.

- **GOLF CART RENTAL**: Golf carts are available for rental from our Track Approved third party • vendor, GTI. We have included their order form in this packet (See page 19-20 for Golf Cart **Rental Information**).
- **EXCLUSIVE TEAM HOSPITALITY OFFER:** Mazda Raceway Laguna Seca is happy to offer the "Trackview Club" to teams and their sponsors for meals and/or hospitality during the event. Please see the flyer on page 26 for more details or reach out to Alanna Mack at (831) 242-8218 or Alanna@MazdaRaceway.com.
- OTHER TEAM MEALS AND HOSPITALITY: Please contact the Event Operations Depart-• ment at (831) 242-8202 to receive information on other hospitality options that are available to your team and/or sponsors. Any and all hospitalities need to be arranged in advance, this includes team/crew meals. Please contact Roberta Cristi, Event Coordinator at (831) 242-8222 or Roberta@MazdaRaceway.com for any Food & Beverage needs. You can also review the Track Approved Supplier List on page 27 for a list of approved caterers and the Hospitality Extras Sheet on page 28 for additional needs.

#### • OTHER FOOD SERVICES

The Cruisin' Cafe is located in the Paddock. It will be open starting on Wednesday, September 4th. All additional food vendors will be open as of Saturday, September 7th.

• **PHONE AND NETWORK LINES:** Telephone and Network services need to be ordered directly through SCRAMP. Please complete the Network and Telephone Services order form and terms and conditions on pages 22-25 to secure these services. Unfortunately, **wireless is not guaranteed in the paddock**. It is recommended that you order

DSL or Ethernet Services in this area.

- **ATM's**: There are 2 ATM located in the Paddock: Skip Barber Racing School-Adjacent to Souvenir Store Cruisin' Café
- **OVERCREW PASSES**: Over crew passes are \$75.00 each. (2-day general admission & paddock access and includes limited pit lane access). Over crew passes can be purchased at Registration/Will Call (See page 9-10).

## Shipping to the Track

All shipments, Federal Express, UPS etc. can be found at the Concession's Building located at the back Paddock, by the Paddock Entrance Gate.

• Hours Of Operation (RACE WEEK ONLY)

Monday-Sunday 8:00am – 5:00pm

Address to be used for all shipments: <YOUR TEAM NAME> Attn: <PERSON SHIPPING TO> 1021 Monterey-Salinas Hwy. Salinas, CA 93908 (831) 333-4904 or (831) 333-4905

## **Rig Washing Services**

- Starting Date: Thursday, September 5th at 8am.
- Location: Red 9 Parking Lot (see Facilities Map page 11)
- Please contact the company below to make arrangements

Superior Auto Detail - Ron BeVard (831)646-0691 juicycarcare@gmail.com

• NO RIG WASHING IS ALLOWED IN THE PADDOCK AND IS AGAINST STRINGENT LOCAL ENVIRONMENTAL REGULATIONS. SCRAMP RESERVES THE RIGHT TO FINE VIOLATORS

## **Credit Card Charges**

For your convenience, we accept American Express, Visa, & Master Card. Attached you will find a Credit Card Authorization Form (see page 29). Please complete and return along with each of your orders and reservation forms.



Will Call and Registration are located at:

Embassy Suites 1441 Canyon Del Rey Seaside, CA 93955

\* Photo ID is required to pick up any pass or ticket held at Will Call





## Will Call & Registration Hours

#### o Mazda Raceway Laguna Seca Registration/Will Call hours:

Thursday, September 5th	-	8:00am - 5:00pm *On-Site Ticket Office
Friday, September 6th	-	7:00am - 5:00pm
Saturday, Sptember 7th	-	7:00am - 5:00pm
Sunday, September 8th	-	7:00am - 3:00pm

#### **o Grand-Am Rolex & Continental Tire Challenge Registration hours:**

0pm
pm
pm
pm

#### o **USF2000**:

Friday, September 7th	-	8:00am - 2:00pm *In Paddock
Saturday, September 8th	-	7:00am - 3:30pm
Sunday, September 9th	-	7:00am - 9:00am



# **Facilities Map**



## **Promoter Test Day**

#### Friday, September 6, 2013 2013 Continental Tire Sports Car Festival Powered by Mazda

The Mazda Raceway Laguna Seca Promoter Test Day for CTSCC on Friday, September 6, 2013 is not sanctioned by GRAND-AM. All participants should be advised that they are not covered by GRAND-AM's participant accident insurance while taking part in this Test session. GRAND -AM is not responsible for the schedule or race track operations on this Test Day.

For more information about registering please see the Promoter Test Day Registration Form on page 13 or contact Alanna Mack at (831) 242-8218 or Alanna@Mazda Raceway with any questions.

## **Promoter Test Day Schedule**

USF2000	11:30am - 12:15pm
Grand Am Continental Tire Challenge	12:25pm - 1:10pm
LUNCH	1:10pm - 1:55pm
USF2000	1:55pm - 2:25pm
Grand Am Continental Tire Challenge	2:35pm - 3:05pm
USF2000	3:20pm - 3:50pm
Grand Am Continental Tire Challenge	4:00pm - 4:30pm
Twilight Bicycle Ride	5:00pm - 7:00pm

#### (Schedule subject to change)



## **Promoter Test Day Registration Form**

#### September 6, 2013

2013 Grand-Am Continental Tire Sports Car Festival

Powered by Mazda

#### Please Complete One Registration Form per Car

Driver(s)		Car Number		
Team Name	Series/Class			
Street Address				
City	State/Country	Zip/postal code		
E-Mail				
Contact Name	Phone	Fax		

Please note that cars may only test with series/classes that they have been accepted to race with during this race weekend. Any car found testing with a series it is not racing with will be ejected from the test with no refund given.

Driver and all team members must be present to sign a waiver before testing

## **Prices**

\$400 per car, per series registered before or on August 24
\$475 per car, per series registered between August 25 - August 31
\$575 per car, per series registered after August 31 or On-Site

**Cancellations received prior to or on August 24 - 50% will be refunded Cancellations received after August 24 - NO refunds will be issued** 

All Testing Day Registrations must be accompanied by a completed Credit Card Authorization Form, found on page 29 of this packet.



## Team Hospitality Motorcoach Reservation Form 2013 Continental Tire Sports Car Festival

Powered by Mazda

Return this form to: Alanna Mack

Fax (831) 657-9477/Ema Team Name		way.com Phone/(831	
Street Address			
City	State/Country	Zip/pos	tal code
Driver Name(s)			
E-Mail			
Contact Name	Phone	Fa	X
Authorized Signature	Print Nan		Date
Deadline for reservations to gu August 16 are subject to a 40%		<mark>gust 16th. All form</mark> Price	<b>s received after</b> Quantity
<b>First 15' x 50' Space</b> (Includes 60AMP electrical service and	cable TV feed)	\$2,000	
<b>Second 15' x 50' Space</b> (Includes 60AMP electrical service and	cable TV feed)	\$3,500	
<b>Third 15' x 50' Space</b> (Includes 60AMP electrical service and	cable TV feed)	\$5,000	
Additional Space (Price is per square foot required)		\$6.80 per sq ft	
Late Charge (If form is received after	due date above)	<b>40%</b> on all spaces	

#### Total

A drawing must be submitted with this contract reflecting the overall dimensions of the space requested and components (i.e. awning/tent, external kitchen, space needed for tables and chairs, space needed to park golf carts & scooters).

The attached team hospitality motorcoach catering agreement/insurance and indemnity agreement must be submitted with this contract for any team conducting their own food and beverage service.

## Team Hospitality Motorcoach Insurance and Indemnity Agreement

The team on the previous page is desirous of handling their own food and beverage service in lieu of dealing exclusively with the official track caterer. Use of any other food or beverage delivery service, caterer other than the official caterer is hereby expressly prohibited.

Said Team agrees to abide by the following terms and conditions:

1. Team shall maintain comprehensive general liability insurance with a combined single limit of not less than \$1,000,000 per occurrence for bodily injury and property damage with County of Monterey, its officers, agents and employees; the Sports Car Racing Association of the Monterey Peninsula (SCRAMP), its officers, agents and employees; Mazda Motor of America, Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies or its or their officers, directors and employees being added as additional insured. Promoter will be provided with a Certificate of Insurance in advance of the event that will confirm these coverages, and that the policies contain severability of interest and cross-liability clauses. This Certificate of Insurance must be provided to promoter no later than fourteen (14) days prior to the Event. Failure to provide the Certificate of Insurance will result in access to the site being declined at promoter's sole discretion.

2. Team shall fully indemnify and hold harmless County of Monterey, its officers, agents and employees; the Sports Car Racing Association of the Monterey Peninsula (SCRAMP), its officers, agents and employees; Mazda Motor of America, Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies or its or their officers, directors and employees from and against all claims and demands, costs, charges and expenses whatsoever which it may occur, suffer to be put to by reason of any accident or death, of any person or property suffering damage or injury through or by reason of Team's food and beverage operations, or the actions or inaction's of Team's employees, agents or subcontractors.

3. Team shall indemnify and hold promoter harmless for all and any losses, damage, cost and expenses, includes attorneys' fees suffered or incurred by promoter if or to the extent that the same results from any negligent or willful act or omission of a team, it's directors, officers, employees, agents or contractors.

4. This agreement was executed in duplicate. Team acknowledges receipt of a copy hereof. In the event of a dispute over this agreement, the prevailing party shall be entitled to reasonable fees. All disputes shall be venued in Monterey County California where this agreement was executed and performed.

The undersigned agrees to and understands that due to State and County codes governing temporary RV facilities it is mandatory that a minimum 25' fire lane be maintained within the Team Motorcoach Paddock area. The undersigned agrees, when entering the park to follow instructions/directions given by Paddock Officials to ensure compliance with the law. The undersigned understands and agrees that due to insurance requirements and building codes, no structures, (i.e. platforms, stages, scaffolding, etc.) will be allowed to be placed/built on top of any recreational vehicles. The undersigned understands that each Team Motorcoach space is marked off in 15' x 50' increments. The undersigned understands and agrees that the maximum width and length of his/ her Motorcoach including canopy's, tent, parking of any golf carts, scooters, bikes and auxiliary equipment cannot exceed the overall dimensions of the assigned space.

The undersigned acknowledges receipt of and agrees to comply with the rules, regulations and/or requirements stated in this agreement.

Authorized Representative of Team

Date

Print Name / Title



## Paddock Camping Reservation Form

2013 Continental Tire Sports Car Festival

Powered by Mazda

Return this form to: Alanna Mack

Fax (831) 657-9477/Email alanna@mazdaraceway.com Phone/(831) 242-8218

Team Name		
Street Address		
City	State/Country	Zip/postal code
Driver Name(s)		
E-Mail		
Contact Name	Phone	Fax
Participant Paddock Cam	ping Rates-	
Dates required 9/6 - 9/8 (3 m	ights) x Cost Per night (\$50) = \$1	50
Extra nights available at \$50	per night	
Arrival Date	Departure Date	
Total Cost		
Please see Credit Card Authoriza	ation Form on page 29 to enter payme	ent information
Authorized Signature	Print Name	Date
Your signature constitutes yo	ur acceptance of the following terr	ms:
<ul> <li>lowed.</li> <li>Main gate hours are 7AM to</li> <li>Camping site purchases do N</li> <li>No refunds on Paddock Cam</li> </ul>	Midnight; paddock hours are 7AM to NOT include race tickets nor do race t ping	ickets include camping privileges
<ul> <li>Quiet hours are to be observed.</li> <li>No firearms, fireworks, or well</li> <li>No scaffolding or structures</li> <li>Standing or sitting on top of</li> </ul>	eapons of any kind are allowed at Ma are to be erected within camping area vehicles is prohibited	zda Raceway Laguna Seca

- team paddock area is NOT allowed. If found, all product will be confiscated and occupants will be ejected from the facility.
- Marked fire lanes must be kept clear at all times



## **Private Golf Cart Registration Form**

2013 Continental Tire Sports Car Festival

Powered by Mazda

Return this form to: Alanna Mack Fax (831) 657-9477/Email alanna@mazdaraceway.com Phone/(831) 242-8218

Pit carts used only for team support in the paddock do NOT need to be registered. Any carts carrying passengers needs to be registered.

Company Name			
Street Address			
City	State/Country	Zip/postal code	
E-Mail			
Contact Name	Phone	Fax	
Cart Manufacturer		Color	
Manufacturer's seating capacity	VIN Number		

## \$50 Single Event Private Golf Cart Permit

Please see page 29 for the Credit Card Authorization Form

Please note that permit cannot be issued until a correct liability insurance certificate is submitted. There are specific requirements that this certificate must satisfy as well as specific additional insureds that must be named on the certificate in order for it to be valid. Please see below for details.

Please sign and return the rules and regulations form on the next page to Alanna Mack at the contact details above along with your insurance certificate and this page.

## **Insurance requirements**

Comprehensive General Liability, bodily injury<br/>and property damage, combined single amount\$1,000,000

Comprehensive general policy shall provide an endorsement naming the **County of Monterey**, its officers, agents and employees; the Sports Car Racing Association of the Monterey Peninsula (SCRAMP), its officers, agents and employees; Mazda Motor of America Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies or its or their officers, directors and employees; as named additional insured.

## **Private Golf Cart Rules & Regulations**

Please follow the rules and regulations listed below to ensure safety, minimize golf cart theft and provide a better experience for all during the event.

1. SPORTS CAR RACING ASSOCIATION OF THE MONTEREY PENINSULA, a not for profit corporation doing business as Mazda Raceway Laguna Seca, requires a Certificate of Insurance in the amount of \$1,000,000.00 naming: the Sports Car Racing Association of the Monterey Peninsula; the County of Monterey, its officers, agents and employees; DORNA, its officers agents and employees; and Mazda Motor of America, Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies, or its or their officers, directors and employees, as additional insureds. Golf cart stickers will not be released without this form being on file in our office. Please mail or FAX your insurance to: Chris Wofford, P.O. Box 2078, Monterey, CA 93942 or by fax to: (831) 373-0533.

2. All powered carts in use on the LAGUNA SECA Recreation Area property must be registered. Registration will be proven through a Single Event Credential Sticker, which must be affixed to the approved golf cart on the front drivers side in the lower corner of the windshield or front hood. Each Single Event Credential will possess a control number plainly visible to identify the person or company who has registered the cart.

3. Proof of insurance, naming all the required parties as additional insureds, must be supplied along with this form and will be kept in place throughout the event named on the reverse side of this form.

4. Powered carts must be driven by a licensed driver over the age of eighteen (18).

5. Power carts will be driven in a safe, slow, and careful manner at all times while on the LAGUNA SECA Recreation Area property. Carts are only allowed on paved vehicle roads and in the paddock. Carts are not allowed in the vendor areas during the hours of 8:00AM – 5:00PM. Drivers will yield to pedestrians. Anyone observed driving in a careless or unsafe manner will be removed from the property and have their Single Event Credential revoked. The undersigned agrees to be responsible for compliance with all laws & government regulations in the use of the vehicle. For Safety, Law Enforcement monitors these carts and may take action on safety violations.

6. Alcoholic beverages are not permitted in any powered carts, except for delivery purposes only. No alcohol is to be consumed by any driver or passenger while the power carts are in use, and no driver shall operate any powered cart while under the influence of alcohol.

7. While driving your cart, stay close to the right hand shoulder of the road. Do not drive the cart on the grassy areas.

- 8. Do not park your cart in fire lanes or driveways at the facility.
- 9. Do not overload the cart's designed occupant capacity; one person per seat only.

10. Any powered cart in use after daylight hours must be equipped with factory-installed driving lights.

11. I agree to hold harmless the Sports Car Racing Association of the Monterey Peninsula; the County of Monterey, its officers, agents and employees; and Mazda Motor of America, Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies, or its or their officers, directors and employees are named as additional insureds from any and all liability or damages including reasonable attorney fees arising from injuries to person(s) or damage to property which may arise from the use of these vehicles. I acknowledge that the Sports Car Racing Association of the Monterey Peninsula; the County of Monterey, its officers, agents and employees; DORNA, its officers agents and employees; and Mazda Motor of America, Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies, or its or their officers, directors and employees do not accept any responsibility or liability by virtue of registering powered carts.

## I, THE UNDERSIGNED, HAVE READ THE RESPONSIBILITY CODE FOR USAGE OF A GOLF CART AT MAZDA RACEWAY LAGUNA SECA:





## **Golf Cart Order Form**

## 2013 Continental Tire Sports Car Festival, Powered by Mazda

Return this form to: Misty Kemmit

Fax (303) 288-2129/e-mail MistyK@golfcarsales.com Phone/(303) 288-1979

Company Name			
Street Address			
City	State/Country	Zip/postal code	
E-Mail			
Contact Name	Phone	Fax	

## **Golf Cart Rental Rates**

Rental rates below include Thursday through Sunday rentals. An additional charge of \$50 per day applies to each cart picked up before Thursday. **ORDER DEADLINE August 24, 2013. All orders received after the deadline cannot be guaranteed and, if successful, will be subject to a late fee.** See below for late fee rates

Golf Cart Type	Price	Quantity		Start Date/End Date
6-Passenger	\$675			
4-Passenger	\$550			
2-Passenger	\$400			
Utility	\$550			
Additional Day Charges	\$50 per day			
Late Fee: 20%=8/24/12 - 8/30/12 40%=8/31/12 - 9/09/12				
TOTAL DUE				
Credit Card # (VISA / MC O	nly)		Exp_	CCV Code
Card Holders Name				
Card Holder Signature				

**TERMS AND CONDITIONS:** Your signature constitutes your acceptance of the following terms. Your credit card will be charged when the order is received and insurance is valid. All golf car payments are non-refundable once the order is placed.

## **Golf Cart Rules & Regulations**

PLEASE READ CAREFULLY AND INITIAL AFTER EACH RULE

1. Golf car must be driven by a licensed driver and must be at least EIGHTEEN (18) YEARS OF AGE (I.D. must be shown at the time of pick up).WARNING: LAW ENFORCEMENT MONITORS THESE CARS AND WILL TAKE ACTION ON SAFETY VIOLATIONS.

2. One Tank of Gas is provided per golf car. Renter must purchase additional gas. The gas station is located in the paddock to purchase gas.

3. Golf car(s) can only be driven on paved roads (NO OFF ROAD USE). GOLF CARS ARE NOT ALLOWED ON B ROAD. Golf car must be driven at a safe speed and close to the right hand shoulder of the road. Golf cars are not to be driven on the grassy areas.

4. When golf car is left unattended, REMOVE THE IGNITION KEY AND SECURE WITH THE LOCK AND CABLE PROVIDED. Any locks (\$40 fee) or keys (\$15 fee) not returned to GTI will be subject to a fee.

5. IF GOLF CAR IS DAMAGED AND/OR STOLEN IT IS THE RESPONSIBILITY OF THE RENTER. RENTER WILL BE RESPONSIBLE FOR ANY DAMAGES AND/OR REPLACEMENT COSTS AND WILL BE THE SOLE USER OF THE CAR. IF YOUR CAR IS DAMAGED AND/OR LOST/STOLEN AN INCIDENT RE-PORT MUST BE SUBMITTED AT THE GUEST SERVICES OFFICE LOCATED NEXT TO THE TICKETING OFFICE AND GTI PERSONNEL MUST BE NOTIFIED. \_\_\_\_\_

6. WARNING: DO NOT TAMPER WITH THE CARBURETOR OR GOVERNOR. Renter agrees NOT to tamper with the carburetor or governor. Any violation of this rule will result in \$200 fine to the credit card on file. Adjusting or altering the golf car may alter the safety of the golf car and/or make it run poorly.

7. Renter shall not attach any type of decal/sticker on golf car(s). If golf car is returned with decal/sticker the renter will be charged a fee of \$150.00 per decal/sticker per car.

8. Do not park your golf car in the fire lanes or driveway at the facility.

9. For safety, DO NOT OVERLOAD THE GOLF CAR'S DESIGNED OCCUPANCY CAPACITY; (Two people per 2-passenger; Four people per 4-passenger; Six people per 6-passenger; Two people per Utility Truck)\_\_\_\_\_

10. Open alcohol beverages are not permitted in any golf car while in use. No alcohol is to be consumed by the driver or passenger(s) while the golf car is in use and the driver shall not operate the golf car under the influence of alcohol. Renter warrants that he/she has not consumed alcoholic beverages for 12 hours prior to picking up and/or driving the golf car.

11. Please return the cart on SUNDAY evening or on the agreed return date to the designated location. ALL GOLF CARS MUST BE RETURNED TO A GTI REPRESENTATIVE at the designated check-in location and renters must stay with their car until checked for damages. Any rental not returned to the designated area will be charged a \$150.00 Car Recovery Fee. \_\_\_\_\_

12. Renter acknowledges being provided with a duplicate of the agreement.

The ability to rent golf cars at Mazda Raceway Laguna Seca is a privilege given to race teams, sponsors, vendors, and select guests. Please follow the above rules and regulations to ensure safety, minimize golf car theft, damage and provide a better experience for all during the event.



## **Golf Cart Insurance Requirements**

**Insurance Liability Coverage Requirements** 

## **Insurance requirements**

Comprehensive General Liability, bodily injury and property damage, combined single amount

\$1,000,000

Comprehensive general policy shall provide an endorsement naming the **County of Monterey**, its officers, agents and employees; the Sports Car Racing Association of the Monterey Peninsula (SCRAMP), its officers, agents and employees; Mazda Motor of America Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies or its or their officers, directors and employees; as named additional insured.

\*If you are renting a golf cart from Golf Tournaments Inc., you must include **Golf Tournaments Inc., its officers, agents and employees;** as named addition insured onto the policy information above.

Policy shall also be endorsed to provide that such insurance is primary insurance and that no separate insurance policy or self-insurance of the additional named insured shall be called on to contribute to any loss incurred in connection with the Contractors/Vendor's performance.

The undersigned acknowledges receipt of and agrees to comply with the rules, regulations, and/or requirements stated in this agreement.

Please list the following as the certificate holder:

Mazda Raceway PO Box 2079 Monterey, CA 93942

And

Golf Tournaments, Inc. 5301 Quebec St. Commerce City, CO 80020



## **Telephone & Network Service Order Form**

Return this form to: Alanna Mack

Phone (831) 242-8218 Email Alanna@mazdaraceway.com Fax (831) 657-9477

All Network Order Forms are due 3 weeks prior to the date connection is needed. A 40% late fee will be added to all orders received after this time frame.

#### **Client Information**

Company Name		
Street Address		
City	State/Country	Zip/postal code
E-Mail		
Contact Name	Phone	Fax
Service Installation	Information	
Service Location at Facility		
Connection Date/Time	Disconneo	ction Date/Time
		one

\* Please be sure that the mobile phone provided is the best number to contact you on-site during event.

#### **PAYMENT INSTRUCTIONS:**

ALL order forms must be accompanied by a separate Credit Card Authorization form. Credit Card Authorization forms can be returned via fax to (831) 657-9477 (No email please) or by calling (831) 242-8218 to provide payment instructions.

#### **TERMS AND CONDITIONS:**

Credit card will be charged when the order is received, including any applicable equipment deposits. All orders are non-refundable once the order is placed.

## See next page for service options

## **Telephone and Network Services**

Description of Service	Qty	Price	Total
Wired Communication Services			
A. Analog Data Line (Fax, ATM)*		\$300	
B. Phone Service (Handset Included if Requested)*		\$150	
C. ISDN Line*		\$800	
* <b>Usage and Long Distance Charges Apply</b> A report of all calls made from the number assigned to your location will be genera An invoice of the calls will be sent to you and is DUE immediately after it is receive for payment in the event the invoice is not paid within 30 days.			
Internet Connectivity Options			
Internet access is not guaranteed to support VoIP connections. No video streamin	ng witho	ut written permissi	on.
<ul> <li>D. Wired Internet Connection</li> <li>- DSL Service/1.5 MB Upload/1.5 MB Download</li> <li>- Ethernet/Long Range Ethernet</li> </ul>		\$650	
E. Wireless Internet Connection		Please contact	
- Not available in all areas		for quote	
F. Wireless SSID Service - Only 1 available per event & is on first come first		Please contact	
serve basis. First right to this service is given to the Event Sanctioning Body.		for quote	
Prices include the selected connection to our venue network and then to the Intern service against threats or internal point to point connections. The services have n beyond network traffic and off-site barriers to client communications.			•
Point to Point Connections			
H. Dry Pair, VLAN, Higher Capacity Ethernet, Internal Voice and		Please contact	
long range printer connections		for quote	
Additional Equipment			
I. 5 Port 10/100Mbps Network Switch		\$40	
J. 8 Port 10/100Mbps Network		\$50	
K. 24 port 10/100 Mbps Network Switch		\$150	
L. 25' Network Cable		\$20	
M. 50' Network Cable		\$40	
N. Equipment Rental Deposit		\$250	
Equipment Rental Deposit will be refunded when equipment is returned, in the co			
SCRAMP. If equipment is not returned or is damaged your deposit will not be refu eplacement charge of the full retail value of the equipment.	inded an	id you will be subje	ct to a
	0	rder Total	
his form contains a selection of the most popular services requested			

This form contains a selection of the most popular services requested at Mazda Raceway Laguna Seca. If you do not see the service you are looking for please contact us and we will provide you with a price quote and more information.

Contact our IT Department at IT@MazdaRaceway.com or (831) 242-8240 with these inquiries.

#### Terms of Telephone or Network Service

#### PLEASE INITIAL EACH SECTION AND SIGN AND RETURN TO Alanna Mack Email - Alanna@MazdaRaceway.com Fax - (831) 657-9477

#### **TERMS AND CONDITIONS**

- 1. Order and payment in full must be received no later than 21 days prior to the first day of the event move-in. A 40% surcharge will apply to the order's total for orders received after the deadline.
- 2. Conditions for processing Service Order / On-time Installation:
  - a. Payment for service must accompany contract.
  - b. Incomplete contract forms will delay processing, please provide all information requested.
  - c. Location within the facility where the service is to be provided must be identified on face of form.
  - d. Orders/changes received within 3 days of event setup will be worked after other orders are complete.
- 3. Equipment Management:
  - a. A \$250.00 deposit will be collected for any rental equipment.
  - b. Clients should pick up rental equipment from the Mazda Raceway Laguna Seca (MRLS) IT Office.
  - c. The Client will be fully responsible for the protection and safekeeping of all rental equipment and will be responsible for returning all rental equipment to the MRLS IT Office by 5:00 p.m. the day following close of the event.
- 5. Any problems should be reported to the Technical Services Manager (831) 242-8240.
- 6. Claims will not be considered unless filed in writing by Client prior to close of Event.
- 7. Any additional cost incurred by SCRAMP to:
  - a. Assist in trouble diagnosis or problem resolution found not to be the fault of SCRAMP
  - b. Collect information required to complete the installation that customer fails to provide may be billed to the Client at the prevailing rate of \$150 per hour.
- 10. There will be a \$40.00 service charge for all returned checks.
- 11. The number(s) assigned to you are for the duration of this event only. Service cannot be moved or transferred outside of the Center and intercept service cannot be provided.
- 12. Prices are based upon current rates and are subject to change without notice.
- 13. Use of Network Connection:
  - a. The network attachment to be provided by SCRAMP may be used only by the directors, officers and employees of the company, its guests and its agents and consultants while performing service for the company and cannot be resold or distributed to other companies. The services being provided by SCRAMP will facilitate communications between the Company's authorized users and the entities reachable through the Internet. Users of SCRAMP services shall use reasonable efforts to promote efficient use of the networks to minimize, and avoid if possible, unnecessary network traffic, the transfer of large files and interference with the work of other users of the interconnected networks.
  - b. Users of SCRAMP services shall not disrupt any of the SCRAMP or other associated networks as a whole or any equipment of system forming part of their systems, or any services provided over, or in connection with any of SCRAMP or other associated networks. SCRAMP services shall not be used to transmit any communication where the meaning of the message, or it's transmit distribution, would violate any applicable law or regulation or would likely be highly offensive to the recipient or recipients thereof.

**INITIAL** 

- 14. Wireless Specific: The use of any wireless device that interferes with the facility wireless data frequency is prohibited.
- 15. Internet Performance Disclaimer: SCRAMP does not guarantee the performance, routing, or throughput, either expressed or implied, of any data circuit(s) connectivity with regards to the Internet and/or Internet backbones beyond any facility we service.
- 16. Internet Security Disclaimer: SCRAMP does not provide security, such as but not limited to firewalls etc. for any data circuit(s) we provide. It is the sole responsibility of the Client or customer to provide any necessary security.
- 17. VIRUS PROTECTION REQUIREMENT WARNING SCRAMP requires that all devices directly or indirectly accessing SCRAMP's Network have the latest virus scan software, windows security updates, system patches, and any other technological precautions necessary to protect yourself and others from viruses, malicious programs and other disruptive applications. Any device, which adversely impacts SCRAMP's Network, will be disconnected from the network with or without prior notice at SCRAMP's discretion. The device(s) in question will remain disconnected from the network until all issues are proven to be adequately resolved. Additional charges will apply at the prevailing rate of \$150 per hour for trouble diagnosis and/or problem resolution.
- 18. The choice of Internet Service Provider (ISP) is at the sole discretion of SCRAMP.
- 19. CANCELLATION There is a minimum \$500 Cancellation fee. Cancellations must be in writing. Additional cancellation charges will apply for orders that have already incurred labor, material, and / or engineering costs. Some broadband services and special circuits cannot be cancelled once ordered and will incur full charges listed / quoted. Credit will not be given for service installed and not used.

#### LIMITATION OF LIABILITY

The Sports Car Racing Association of the Monterey Peninsula (SCRAMP) and its suppliers or subcontractors will not be liable for any special or consequential damages, or for loss, damage or expense directly or indirectly arising from customer's use or inability to use the system either separately or in combination with other equipment or software, or for commercial loss of any kind (including loss of business profits) based upon breach of warranty, breach of contract, negligence, strict tort or any other legal theory whether or not SCRAMP or its suppliers or its subcontractors have been advised of the possibility of such damage or loss. In no event shall liability exceed a refund of amounts actually paid to SCRAMP by company for their network attachment.

- (1) All Client Contracts are solely between SCRAMP and the prospective Client;
- (2) The Facility is not a party to, nor shall it have any obligations or liabilities whatsoever to any Client, under any Client Contract, including without limitation, the obligation to provide any of the services covered by such Client Contract;
- (3) No representations or warranties are being made by the Facility with respect to any Client Contract or any Communications Services;
- (4) The right of the Client to receive any Communications Service will be terminated if this Agreement is terminated for any reason provided therein; and the Facility will have no obligation to continue providing such services unless the Facility elects in its sole discretion to continue to provide such services itself or through a third party;

The provisions of the Client Contract are separate and independent from the provisions of the Client's lease space at the facility and shall not affect the Client's obligations under such lease and without limiting the foregoing, in no event shall any default by SCRAMP under the Client Contract or any failure with respect to any Communications Services have any effect on any Client's obligations to the Facility under any lease or other occupancy agreement between such Client and the Facility.

#### I HAVE READ THE TERMS FOR ORDERING NETWORK SERVICE AT MAZDA RACEWAY LAGUNA SECA.



## EXCLUSIVE TEAMS AND PARTNERS TRACKVIEW VIP CLUB



SEPTEMBER 7-8



## Includes:

- Access to the Red Bull Energy Center
- 1 General admission, Paddock, and Trackview VIP Club access
- 1 VIP Parking Pass

(for every 4 tickets purchased)

- Breakfast and Lunch provided
- Beer, wine, soda & water provided
- 1 Souvenir Program per pass

LAGUNA SECA

FRIDAY - \$175 SATURDAY - \$250 2-DAY - \$325

For more information CALL 831-242-8203 or EMAIL Ann@MazdaRaceway.com



## **2013 Official Track Suppliers**

## **Track Approved Caterers**



Country Club Caterers (831) 644-9339



#### Tarpy's Catering (831) 655-2999

#### **Exhibitor Services:**



TriCord (831) 883-8600

Golden Star Catering

Golden Star Catering (831) 422-4133



Paradise Catering (831) 659-3417

Cruisin′ Cafe

Cruisin Cafe (831) 521-4747



BERNARDUS LODGE Carmel Valley, California

Bernardus Lodge (831) 658-3532



Baja Cantina (831) 625-2252



M I C H A E L'S C A T E R I N G Michael's Catering (831) 884-2400

**Truck Washing Services:** 

Superior Auto Detail

> Superior Auto Detail (831) 646-0691

For rental of tents, furniture or sanitation items please refer to our Hospitality Extras sheet. Contact Alanna Mack at Alanna@mazdaraceway.com or (831) 242-8218 directly to reserve these items.

## **Hotel and Travel Partners**

Mazda Raceway Laguna Seca works with some incredible hotel partners who are willing to offer great rates for teams and officials. Please use the contact information listed on our Travel Partners Flyer and inform the hotel that you have been referred by Mazda Raceway Laguna Seca. Information on restaurant partners who can help coordinate off-site restaurant meals can also be found on the Travel Partners Flyer.

**Additional Signage:** 





## **2013 Hospitality Extras**

## **Tents**

Size	Canopy	Structure	Size	Canopy	Structure
10' x 10'	\$190	n/a	30' x 30'	\$1,095	\$1,995
10' x 20'	\$355	n/a	30' x 40'	\$1,460	\$2,660
20' x 20'	\$545	\$1,045	40' x 40'	\$1,740	\$4,055
20' x 30'	\$750	\$1,435	40' x 60'	\$2,580	\$6,080
20' x 40'	\$925	\$1,800	60' x 60'	\$4,275	\$8,930
20' x 60'	\$1,375	\$2,660	60' x 80'	\$4,880	\$12,160

Additional sizes and types of tents are available, contact us to learn more.

## **Tent Wall**

Solid Wall	\$2.50	Window Wall	\$6.00	Clear Wall	\$6.00	
All tent wall prices are per running feet						

All tent wall prices are per running foot

## **Furniture**

6' Table	\$14.50	Plastic Folding Chair	\$2.60
8' Table	\$16.50	White Bistro Chair	\$3.65
48" round table	\$17.00	White Wood Folding Chair	\$4.75
60" round table	\$19.00	Quartz Light	\$65.00
48" round with umbrella	\$49.50	Green Astroturf	\$.75 per sq ft
Standing Fan	\$75.00	Black/Tan/Grey Astroturf	\$1.00 per sq ft

## **Sanitation Equipment**

Basic Porta Potie	\$225	VIP Solar	\$675
Basic w/ wash station	\$325	Comfort Station	\$3,600
ADA Accessible	\$300	Presidential Unit	\$4,200
Stand alone sink	\$125		

## **Other Equipment & Services**

White Picket Fence	<b>\$3.50</b> per foot
TV Monitor with cable feed	\$500
TV Cable Feed	\$325
Security Guards (4 hour min.)	<b>\$32</b> each per hour
<b>Golf carts</b>	Contact us for rates
PA Systems	Contact us for rates
Telephone/Internet lines	Contact us for rates

For more information about any item/service, or to inquire about something not listed above, please contact **Alanna Mack at (831) 242-8218** or **alanna@mazdaraceway.com**.



## **Credit Card Authorization Form**

#### Sports Car Racing Association of the Monterey Peninsula (SCRAMP) P.O. Box 2078 Monterey, CA 93942 Phone - (831) 242-8201 Fax - (831) 373-0533 Event Ops Fax - (831) 333-4500

Fax\_

This letter constitutes an	authorization to	use my credit card	
Please circle credit card type:	Visa	Master Card	American Express
Credit Card Number			
Expiration Date	_CCV Number	(3 digits on back visa ar	nd M.C./4 digits on front of Amex)
Name on Card			
Name of Company associated	with card		
Please charge my card as	I direct below		
For payment of			
In the amount of \$			
Provided by SCRAMP during	(name of event)		
Authorized Signature of Card	holder		
Date	Phone Number	r	
Your signature constitute SCRAMP to charge your o			U U
Send Receipts to:			
Email			



## **2013 Hotel and Travel Partners** www.MazdaRaceway.com



#### **Embassy Suites Monterey Bay**

(831) 241-9131 Contact: Gretchen Walker gretchen.walker@jqh.com montereybay.embassysuites.com



#### **Bernardus Lodge** (831) 648-9463 BERNARDUS Contact: Sue Dreyer sdreyer@bernardus.com www.bernardus.com



**Best Western Monterey Beach Resort** (831) 655 - 7652 Contact: John Lozano jlozano@montereybeachresort.com.com

**Inns of Monterey** MONTEREY (800) 232-4141 Contact: Lesley Varney lvarney@innsofmonterey.com www.innsofmonterey.com



Lone Oak Lodge (831) 372-4924 Contact: Richard Quaglia loneoaklodge@aol.com



#### **Bay Park Hotel** (831) 649-1020 x236 Contact: Jasmina Patel jasmina@bayparkhotel.com www.bayparkhotel.com











**Captains Inn at Moss Landing** (831) 633-5550 Contact: Melanie Gideon capt@captainsinn.com www.captainsinn.com

Holiday Inn Express Monterey Bay

(831) 394-5335

Contact: Leah Simpkins

www.hiexpress.com/

Contact: Doug Phillips

**Monterey Marriott** 

Hilton Garden Inn

Contact: Bruce Orinstein

bruce.orinstein@hilton.com

www.monterey.stayhgi.com

(831) 333-2405

(831) 647-4056

www.woodsidehotels.com/

Contact: Amanda Harrison

amanda.harrison@marriott.

comwww.marriott.com/mryca

montereybay.com

(800) 334-3999

monterev

lsimpkins@pacifichost.com

Monterey Plaza Hotel & Spa

dougp@montereyplazahotel.com



#### **Specialized Helicopter Official Helicopter Air Taxi** (831) 763-2244 Contact: Chris Gularte chris@specializedheli.com

www.specializedheli.com



Hyatt Regency Monterey (831) 657-6570 Contact: David Lambert david.lambert@hyatt.com monterey.hyatt.com



**Intercontinental The Clement** (831) 375-4500 Contact: Cathy Faber cfaber@pahotel.com www.intercontinental.com/ monterevic



**Hotel Pacific** (831) 373-5000 Contact: Barry Gambold bgambold@hotelpacific.com www.hotelpacific.com



Los Laureles Lodge (831) 659-2233 Contact: Mike Terry mterry@loslaureles.com www.loslaureleslodge.com

Martine Inn

**Martine Inn** (800) 852-5588 Contact: Don Martine don@martineinn.com www.martineinn.com

Reservations



RESORT2ME

reservations

**Monterey Peninsula Reservations** (888) 655-3424 Contact: Donna Ivens mpr@redshift.com www.monterey-reservations.com

www.resort2me.com



**Rio Grill** (831) 625-5436 www.riogrill.com



**Montrio Bistro** (800) 648-8880 www.montrio.com

#### **Restaurant Partners** Tarpy's Roadhouse Restaurant (831) 647-1444 www.tarpys.com



**Resort 2 Me** (800) 757-5646 Contact: Gloria McPherson Gloria@resort2me.com



**CRUISE WITH THE DRIVERS!** 

# TWILIGHT CYCLING



PRESENTED BY Rabobank

WHEN: Friday, September 6th TIME: 5:00p - 7:00p HOSTED BY: Doug Chandler Performance

PLEASE BRING BIKE, HELMET, AND \$10

Need a Bike... For rental information visit BayBikes.com or please call (831)-655-BIKE



TWILIGHT CYCLING at Mazda Raceway Laguna Seca is a partnership with community cycling clubs to create a safe, fun place to ride for cyclists of all ages and skills. "The thousands of area cyclists who have tackled the challenging 11-turn 2.238-mile course are pleased that we are continuing this program," said Ann Bixler, Vice President Event Operations of Mazda Raceway Laguna Seca. "The raceway's beautifully smooth pavement with no traffic concerns is a dream for any cyclist."

FOR MORE INFORMATION VISIT MAZDARACEWAY.COM OR CALL (831)-242-8201





